



## WASTE MANAGEMENT POLICY

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### Introduction

Most general waste in the UK is disposed of either in landfill sites or through incineration and it is a fact that too much waste is being produced and that landfill sites are running out of capacity. This has clear dangers in the form of pollution and environmental impact. Reducing the amount of waste that they produce and recycling waste as much as possible are key elements in the development of sustainable businesses.

In addition, failure to properly deal with waste can lead to unsightly accumulations of rubbish. These, in turn, can lead to pest infestation and unsanitary conditions. The proper removal of potentially hazardous waste, such as chemicals, is particularly important. Failure to comply with the law and with local authority guidelines on waste management may lead to fines and the threat of legal action.

### The Aims of the Policy

The aim of this policy is to ensure that the company behaves in an environmentally sensitive and sustainable manner with regards to its waste.

### Procedure

#### **The Beton Baun Limited principles include:**

- The MD will ensure that we act at all times in such a way that is sensitive to the environment, minimising waste and encouraging prevention, reuse and recycling as much as possible.
- General onsite and office waste will be collected by staff. Waste will be placed in general waste containers, which will be emptied by appropriate refuse collectors at frequent intervals.
- Any hazardous waste will be segregated from general waste and not disposed of in general waste streams.
- Staff who are responsible for segregating waste will be appropriately trained and be supplied with sufficient health and safety guidance and personal protective equipment (i.e. disposable gloves and PPE) to ensure their safety and well-being.
- Hazardous waste will be removed from the premises by a licensed waste handler and appropriate records kept. This should include a properly completed consignment note.
- The MD will ensure that appropriate and sufficient security precautions are in place to prevent theft, vandalism, arson and scavenging of waste.
- Recycling will be given a high priority with all waste that can be recycled being segregated, collected, stored in appropriate containers and removed by a suitable recycling company.
- Recycling and waste disposal will be overseen by the compliance manager, who will develop the recycling strategy.

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- The recycling guidelines will stress the safety issues of recycling and ask people to put all recyclable items into the correct containers.
- If a risk or hazard becomes apparent, staff should take the necessary practicable steps to minimise the danger before reporting the matter.
- Small items of WEEE will be disposed of in locations that offer a take-back scheme and household-type WEEE (for example, kettles and fridges) used by staff will be disposed of through municipal recycling sites (provided that such waste is not generated frequently).

Signed: 

Position: Compliance Manager

Date: 05/01/2026